

PALOMAR AIRPORT ADVISORY COMMITTEE
2198 Palomar Airport Road
Carlsbad, California 92011
Phone: (760) 431-4646

MINUTES

Thursday, October 20, 2005

Chairperson Ramona Finn timer called the meeting to order at 7:13 p.m. on October 20, 2005 in the Faraday Building, 1635 Faraday Avenue, Carlsbad, California.

MEMBERS PRESENT

Chairperson Ramona Finn timer
John Christensen
Chuck Collins
Bob Gates
Ginna Reyes
Tom Ricotta
Howard Williams

MEMBERS ABSENT

Vice-Chairperson Tim Hutter
Bob Fuselier

Members present represent a quorum

COUNTY STAFF PRESENT

Peter Drinkwater
Guillermo "Willie" Vasquez
Olivier Brackett
Steve Cummings
Dan Thompson

ROLL CALL AND INTRODUCTIONS

Chairperson Ramona Finn timer introduced Willie Vasquez as the new Manager of McClellan-Palomar Airport. She also recognized the recent promotion of Olivier Brackett to Assistant Airport Manager. Peter Drinkwater, Steve Cummings and Dan Thompson were also acknowledged.

Ms. Finn timer also said that she would contact Bob Fuselier to determine his status with the committee.

APPROVAL OF MINUTES

Ginna Reyes indicated two corrections to be made to the minutes for the month of September, 2005. The first was that the minutes were motioned to be approved by Bob Gates, not Chuck Collins. The second was that the final draft of the Fly Friendly Program's community presentation was distributed by Bob Gates, not Bob Fuselier.

Ginna Reyes motioned that the corrected minutes for the month of September 2005 be approved, Bob Gates seconded the motion. The minutes were approved with Chuck Collins and Tom Ricotta abstaining.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There were no public comments on items not on the agenda.

COMMITTEE MEMBER INPUT REGARDING CORRESPONDENCE – R. Finnila

Mr. Hutter had provided the PAAC with a draft of five guidelines regarding correspondence. The PAAC members went over the five guidelines. Briefly, the guidelines were:

- 1) All correspondence should go out under the signature of the chair or the acting chair unless the responsibility is otherwise delegated.
- 2) All correspondence should go out whenever possible on County of San Diego letterhead.
- 3) All correspondence representing the committee as a whole shall be distributed through staff for review and comment prior to being sent to the intended recipient and that any response from the committee members should be given in a timely fashion.
- 4) The chair shall have final authority over the content of any committee correspondence.
- 5) Any correspondence from an individual committee member not representing the committee as a whole must be clear that the opinions, statements, or positions contained therein are those of the individual and not the committee as a whole.

After consideration by the PAAC, Chuck Collins made a motion those points 1, 2, 4 and 5 be approved. Ginna Reyes seconded the motion. After further discussion Bob Gates made a substitute motion that points 1, 2, 4 and 5 along with point 3 with supplemented verbiage are approved. Ginna Reyes seconded the motion. The substitute motion failed. The existing motion made by Mr. Collins carried.

FLY FRIENDLY PROGRAM PROGRESS REPORT – G. Reyes

Ms. Reyes announced that the final draft of the community letter was available. County staff is working on the final draft of the pilot outreach. The Fly Friendly logo has been approved. Other materials will be finished soon. The committee will then work with the local FBO's and other airport businesses to see that the posters are displayed, the fliers are distributed and the education and awareness plans for the pilots commence. There was a recent community outreach meeting. Chuck Collins and Steve Cummings continue to sort through data and put together the power point display. The sub-committee's goal is to present the first public show of the power point display at the November 17, 2005 PAAC meeting. The sub-committee will encourage homeowner's associations to include the letter in their first of the year statements and/or newsletters. They plan to present the

Fly Friendly message two to three times a month starting in January to as many homeowner groups as possible. Olivier Brackett will talk with the Acting Manager of the Control Tower regarding hearing the Fly Friendly presentation. Willie Vasquez thanked the City of Carlsbad for a donation of \$1,500.00 for the Fly Friendly Program. A letter of thanks will be sent shortly. It was also recommended that tours of the airport should be re-initiated as part of the program. The sub-committee will work with the County Staff to further this aspect of the project.

PART 150 UPDATE BY URS – D. Murphy-Lagos

Ms. Murphy-Lagos presented the highlights of the status of the Noise Compatibility Program, focusing on the recommendations being carried forward to present to the FAA. URS looked at 26 operational noise abatement measures, 8 land use mitigation measures and 21 program management measures. Of the 26 measures evaluated, they recommended 4 measures for the Part 150 study. The recommended operational measures are as follows and require FAA approval:

- 1) When traffic volume permits the air traffic control tower should instruct pilots to delay the left turn from runway 24 until aircraft are west of I-5.
- 2) Palomar Airport should work with the FAA to develop a GPS RNAV (Radio Navigation) departure procedure to emulate the VNAP (Voluntary Noise Abatement Procedures).
- 3) Palomar Airport should consider joining sound initiative, a coalition for quieter skies, a group formed over the last year to lobby congress to pass legislation to phase out stage II business jets below 75,000 pounds.
- 4) The quiet hours for Palomar Airport should be amended to include all aircraft except emergency flight operations. This recommendation does not require FAA approval.

URS evaluated eight land use mitigation measures, five of which were ground connected. They are as follows:

- 1) A proposed amendment to the NINA (Noise Impact Notification Area) boundaries, which does not require FAA approval.
- 2) Provide the FAA with noise exposure maps. Provide the AIA (Airport Influence Area) which is not being amended, and NINA to SANGIS (San Diego Global Information System) in an electronic format. Encourage the County of San Diego and the City of Carlsbad to update their noise element within their general plans. This measure does not require FAA approval.
- 3) Request the City of Carlsbad to re-zone undeveloped areas currently designated RDM, LC and CT within 60 CNEL to PM planned industrial areas. The reason is the three zoning categories that are currently zoned have potential to allow noise into the development even though it's in the 60 CNEL. It would be better if it was not residential and did not require FAA approval.
- 4) Encourage the real estate professionals to visit the SANGIS website and get the most updated noise exposure and AIA maps and the airport should work with those real estate organizations to develop an airport fact book for them so they are made aware of the issues and improve the level of disclosure early in the process.

5) Provide the San Diego County Regional Airport Authority with copies of the final documents for their use and distribution as appropriate.

URS evaluated 21 program management measures and recommended the following:

- 1) Hire a dedicated noise abatement officer.
- 2) Update the maps identifying noise sensitive areas around the airport.
- 3) Produce an airport noise information booklet to help educate the community, home owners associations, real estate officers, media, etc.
- 4) Develop an official website to disseminate VNAP and other noise related information.
- 5) Request webmasters of other aviation websites to provide internet link on their websites to the Palomar Site.
- 6) Disseminate information to the news media.
- 7) The airport will continue to attend aviation association meetings to expand awareness of VNAP
- 8) Distribute VNAP press releases to aviation media providing that information for distribution to the FBO's.
- 9) Erect monument signs along El Camino Real and Palomar Airport Road to inform drivers of the existence and location of the airport.
- 10) Produce signs with the VNAP logo prominently displayed when it's appropriate.
- 11) Conduct bi-annual VNAP training classes which could be done in conjunction with the FAA
- 12) Noise Monitoring Terminals (NMT's) have been out in the field for quite a while, their useful life is coming to an end and it would be good to upgrade the existing monitors and get two new ones.
- 13) When feasible, the tower personnel should encourage the use of the VNAP and should conduct the workload study recommended by the PAR 2000. This measure requires FAA approval.

A copy of the current document has been placed in the library for public review. URS will be producing the next version of the document which will incorporate changes provided by the City of Carlsbad and the PAAC members. URS will conduct public meetings and hearings, collect public comment, revise the document, incorporate the comments received from the public and submit that document to the FAA for their formal approval. The FAA has a 180 day approval review time and will then issue a record of approval which will tell us which measures they would approve and disapprove.

AIRPORT COMMUNITY RELATIONS – S. Cummings

- ➔ Monthly Operations Count: 17,632
- ➔ Monthly Air Carriers Throughput:
 - Revenue Out: 3,880; Revenue In: 3,633; Non-Revenue Out: 454; Non-Revenue In: 425
- ➔ Annual Operations Count: 159,360
- ➔ Monthly Enplanements: 4,334

- ➔ Annual Enplanements: 36,579
- ➔ Local Traffic: 6,013
- ➔ Transient Traffic: 11,619
- ➔ IFR Traffic: 4,084
- ➔ VFR Traffic: 13,548
- ➔ Monthly Concerns for September: 68 (a significant drop from August and less repeat concerns).
- ➔ Annual Concerns: 1,145
- ➔ Ratio of concerns to operations: 68:17,632; 1 concern for every 269 aircraft.
- ➔ Local caller traffic breakdown:
Southwest: 62 concerns; Vista: 5 concerns; San Marcos: 1 concern
- ➔ Single Callers: 17; Repeat Callers: 51
- ➔ Noise complaints by aircraft type: Props: 20; Jets: 39; Helicopters: 9
- ➔ Noise complaints by type:
- ➔ Noise Concerns: 5; VNAP Concerns: 41; Low: 16; over flight: 6
- ➔ Noise complaints by time of day:
7 a.m. to 5 p.m.: 18; 5 p.m. to 10 p.m.: 10; 10 p.m. to 7 a.m.: 40

STAFF REPORT – G. Vasquez

The zip line in front of Premier Jet is closed for some work. It is anticipated it will be open within 30 days. Security had been established for an alternate route.

The work on the north side ramp is tentatively scheduled to start on approximately October 25th. It had been mentioned the start date would be the 7th but the airport is looking at a schedule of 30 days or less for the start. The contractor on site is West Coast General. They have been on the airport to site their trailer where they are going to get their temporary power. They are also working on their storm water prevention plan and locating the outfalls from the airport.

There had been concerns about the noise hotline being cumbersome to navigate. Airport management is working with Pennant Alliance to streamline that system and may be asking for a voice operated system but will have to first determine the expense.

The County is requesting proposals for a coffee cart. The food available would be pre-made breakfast and lunch items. The cart would be near the old restaurant. Parties participating in this process will provide some details on their business plans and their economic terms. They will be evaluated on several criteria, including business proposal, revenue, financial strength and experience; preference will be given to advantage business enterprises. The proposal forms are available in the Palomar Airport Manager's office. The opportunity is being advertised in local newspapers and on the County Airport website. Palomar Airport is planning to design and build a new terminal at the airport. Once the concession needs for the new airport are determined the County will likely go through another proposal process and there's no guarantee that the successful bidder for the coffee cart will be awarded a contract in the new terminal. The operational

hours would be during the daylight hours from seven to seven. The proposals need to be submitted by 5:00 p.m. on October 31st, 2005.

The fire temperature is down to 180 degrees with 343 cubic yards of concrete having been used. The issue should be resolved within thirty days or less. Mr. Drinkwater was asked how the media learned of the fire. He responded that a reporter learned of the incident in the course of asking general questions for research on an article.

DIRECTOR'S REPORT – P. Drinkwater

Mr. Drinkwater congratulated Mr. Vasquez on his new position as Airport Manager and said that he was selected based on his experience and ability to deal with the changes and projects going on at the airport. Mr. Drinkwater had received calls from some PAAC members who felt that Mr. Vasquez was not given a proper introduction. He is currently serving as both the Ramona and Palomar Airport Manager. Mr. Drinkwater apologized for not giving the PAAC board more of the background information regarding the move. At the time, airport management was not in the position of being able to publicly announce his appointment but now they are.

Additionally, the fire truck should be delivered in June of 2006. It exceeds all of the index requirements for the airport and has four wheel drive.

MEMBER ANNOUCEMENTS

Ms. Finnila announced that, due to government agencies looking to be more efficient and reduce costs, one suggestion that has emerged would be to look at combining the advisory councils of the various County Airports in order to have greater efficiency of staffing costs. This is only a concept question at this time and will be something that will evolve through time but she is mentioning it now because some of the PAAC members have already heard about the concept.

SET AGENDA FOR MEETING ON NOVEMBER 17, 2005

Ms. Finnila announced that the next meeting would be held on November 17, 2005 at 7:00 p.m. No specific agenda items were mentioned.

ADJOUN

Meeting was adjourned at 9:03 p.m.

By: _____
Dan Thompson, Administrative Secretary I